

# Licensing Exam Information

*Understanding the process  
and preparing for the exam*

# Applying to become a licensed social worker (LMSW) in NY

Visit the New York State Education Department website for comprehensive information and forms  
<http://www.op.nysed.gov/prof/sw/lmswforms.htm>

Complete Form I (application for licensure) anytime during your last semester  
<https://eservices.nysed.gov/professions/before/072>

Remember to include the Child Abuse Mandated Reporting Certificate. If you did not take this during the MSW program do so now: <http://www.nysmandatedreporter.org>

Complete Form 2 (Certification of Professional Education) AFTER graduation. Mail or hand-deliver to Laura Coiro in SSW. This form MUST be submitted by SSW to NYSED

NYSED charges \$294 for licensure

After receiving approval letter from NYSED, register with the Association of Social Work Board (ASWB) to take the licensing exam. <https://www.aswb.org> Cost: \$230

# Registering for the Exam

Visit the Association of Social Work Boards (ASWB) website once you've been approved to register:

<https://www.aswb.org/exam-candidates/>

<https://www.aswb.org/wp-content/uploads/2013/12/Candidate-Handbook.pdf>

# New Yorkers..... consider taking the exam in New Jersey

Did you know that in New Jersey, you can register for the exam at the start of your last semester?

For some students it may make sense to take the exam in NJ. This means that by the time you graduate, you'll already have your license which will give you a head start in the job market.

It costs \$40 to transfer a license to another state. You can do so through ASWB.

# Applying to become a Licensed Social Worker (LMS) in NJ

You can take the exam in your last semester

Visit the State Board of Social Work Examiners and download the application:  
<https://www.njconsumeraffairs.gov/sw/Pages/>

Complete the application and submit it via mail along with a \$75 check or money order

Wait for approval to register for the exam and complete the fingerprinting process that's required in NJ

Tips for Licensing in NJ

[applications.aspxhttps://www.njconsumeraffairs.gov/Documents/Top-Tips-for-License-Applicants.pdf](https://www.njconsumeraffairs.gov/Documents/Top-Tips-for-License-Applicants.pdf)

# Applying to become a Licensed Social Worker (LMSW) in CT

Register with ASWB to take the exam after graduation

After graduation request an official transcript from SBU to be sent the Connecticut State Department of Public Health

Apply online. Cost: \$220

<https://portal.ct.gov/DPH/Practitioner-Licensing--Investigations/Masters-Level-Social-Worker/Master-Level-Social-Worker-Licensing>

**Social Work Guide for Licensing -- all states**

<https://www.socialworkguide.org/licensure/>

# Limited Permit (for NY & CT)

## **New York**

Graduated with MSW and awaiting exam

Permit is a separate application. The LMSW exam is still needed.

Cost: \$70

Valid for one year only! Cannot be renewed.

## **Connecticut**

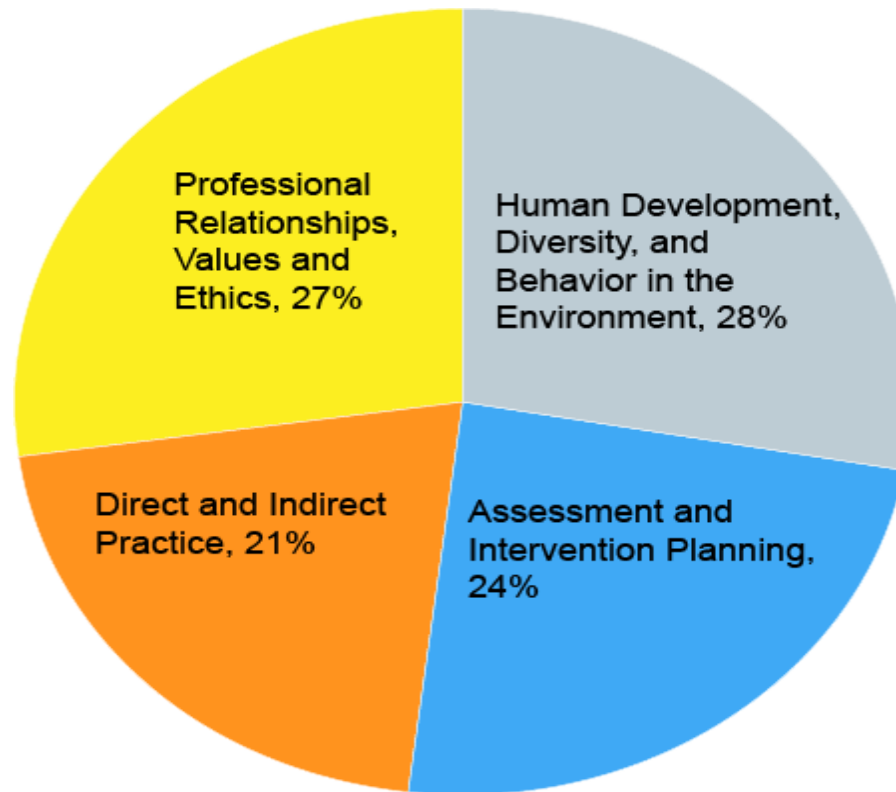
Graduated with MSW and awaiting exam

Permit is a separate application. The LMSW exam is still needed.

Cost: \$50

Valid for one year only! Cannot be renewed.

# Exam Content Access





# What to expect at the testing center

You will have 4 hours to complete the exam.

The exam is taken online and consists of 170 multiple choice questions.

There are no scheduled breaks. If you take a break the clock keeps running.

You will not be allowed to take anything including your phone into the exam room.

You'll receive a copy of your results before you leave.

# Preparing for the exam

It's never too soon to start studying. Did you know that the Stony Brook Library has several resources to help students prepare and practice for the exam?

TestMaster, an online mock exam is available through the SBUSSW library and can be downloaded for offline usage.

Hard copies of the ASWB Exam Study Guides are available in both the library on campus and in Manhattan.

Take the Assessment Exam (AE) available through TestMaster. This will give you a baseline score and an idea as to which content areas you may need to study a bit more.

Find a study partner among your classmates or form a study group. Many students find this a helpful way to study and review the material.

SBUSSW offers a free prep class to graduating MSW students during the spring semester of their second year.

# Preparing for the exam – practical tips!

Consider downloading the ASWB Pocket Prep app to your phone. <https://www.pocketprep.com> This app allows you to answer practice questions while in between activities or traveling on the subway or bus.

Licensing is expensive. The NYSED application fee is \$294 and the ASWB exam costs \$230. Considering starting a licensing fund when you start school. Here are a few ideas:

- Set aside a few dollars each week specifically for this purpose.
- Ask your family and friends to help you pay for this important test by suggesting that a contribution towards licensing could be a great birthday, holiday or graduation gift!

# After the exam

Please share a copy of your results with SSW whether you pass or fail. It is important for us to evaluate our program and to learn how to best support students. You can submit them confidentially. (Link coming soon!)

If you don't pass the LMSW exam, SSW will allow you to audit HWC 519 and we'll offer a 1/2 day refresher on the content areas.

You must wait 90 days to re-take the exam. And we encourage you to do so!

# LCSW Exam

LCSW Exam: register through ASWB

Requirements:

New York: 3 years post LMSW clinical supervised experience in diagnosis, psychotherapy and assessment-based treatment planning

New Jersey: 2 years full time clinical experience post LMS under supervision plus 1920 direct client contact hours

Connecticut: 3000 hours of post-master's social work experience including not less than one hundred (100) hours of work experience under professional supervision by a licensed clinical or certified independent social worker

# Stay in Touch!

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