

# Fall 2023

## UNDERGRADUATE PRACTICUM EDUCATION

### Student & Instructor Calendar

August 28	Fall Semester Classes Begins
September 4	Labor Day*
September 5	Fall Semester Practicum Begins
October 9 - 10	Fall Break*
October 14	Education Plan Due**
November 22 - 26	Thanksgiving Break*
December 1	Last Day to Apply for Hours Extension
December 16	Last Day of Fall Semester Fall Evaluation Due
December 18 - January 20	Winter Break***

**Notes:**

\*Hours **must** be made up for Labor Day, Fall, and Thanksgiving break.

\*\*Education Plan - completed when the student accrues 84 hours.

\*\*\*Hours do not need to be made up for Winter break.

**Minimum Hour Requirements:**

\*Lunch/dinner breaks cannot be counted towards hours. Review the Undergraduate Manual for lunch/dinner break requirements.

\*All days taken off **must** be made up to meet the minimum hours. This includes, but is not limited to, holidays, sick days, personal days, religious holidays, agency closures, etc.

**Fall Total Hour Requirements:**

Students complete 15 weeks, 14 hours per week (6 credits), for 210 total fall hours. Students must complete all fall hours before spring hours may begin.

**Students who need to continue fall hours beyond December 31st must receive approval. The deadline to apply for an extension is December 1st at 5pm.**



# Spring 2024

## UNDERGRADUATE PRACTICUM EDUCATION

### Student & Instructor Calendar

January 15	Martin Luther King Jr. Holiday
January 22	Spring Semester Practicum Begins
March 11 - 17	Spring Break*
May 1	Last Day to Apply for Hours Extension
May 11	Last Day of Spring Semester** Spring Evaluation Due

**Notes:**

\*Hours do not need to be made up for Spring break.

\*\*Students are **not** allowed to end placement prior to the official end date.

**Minimum Hour Requirements:**

\*Lunch/dinner breaks cannot be counted towards hours. Review the Undergraduate Manual for lunch/dinner break requirements.

\*All days taken off **must** be made up to meet the minimum hours. This includes, but is not limited to, holidays, sick days, personal days, religious holidays, agency closures, etc.

**Spring Total Hour Requirements:**

Students complete 15 weeks, 14 hours per week (6 credits), for 210 total spring hours.

**Students who need to continue spring hours beyond May 31st must receive approval. The deadline to apply for an extension is May 1st at 5pm.**

