

To: All first time Field Instructors

From: Hyacinth Spence, LMSW  
Field Education Coordinator

Re: Seminar in Field Instruction (SIFI) Requirements

Attached is information about our upcoming Seminar in Field Instruction classes. If you are a first time Field Instructor for either MSW or BSW students, you are required to attend the Seminar in Field Instruction (SIFI) concurrently with supervising your first student. SIFI may also be required for Field Instructors who have not completed SIFI at a greater New York metropolitan area school of social work. **24 continuing education contact hours can be earned by SIFI participants who complete all SIFI requirements.**

Field Instructors who supervise graduate students must have an MSW degree from an accredited graduate school of social work, at least three years post-masters supervised social work experience and must be licensed by the state of New York (LM or LCSW.)

Field Instructors of BSW students must have an MSW degree from an accredited graduate school of social work and at least two years of post-masters supervised social work experience.

You must have a student assigned to you in order to take SIFI. Please contact Hyacinth Spence, in the Office of Field Education at 631-444-3174 if you do not have a student.

If you are interested in supervising a Stony Brook student and taking SIFI, but attending in person is a significant hardship due to distance or conflicts with work schedule, please contact me to request information about our online SIFI option. Space is limited.

Please complete the SIFI Registration form, the Field Instructor Social Welfare Experience form and the Field Placement Opportunities form. Also, attach a copy of your NY State license. These documents can be e-mailed to [hyacinth.spence@stonybrook.edu](mailto:hyacinth.spence@stonybrook.edu), faxed to the Field Office at 631-444-7565 or mailed to the School of Social Welfare at the address provided on the registration form. The SIFI calendar will be forthcoming.

If you would like to request taking SIFI at a New York City or Nassau County School of Social Work please contact Hyacinth Spence via email or phone. We work reciprocally with our sister schools of social work regarding SIFI training and student placement.

SIFI will be offered for the 2018-2019 academic year on Tuesdays from 3-5pm or on Thursdays from 9-11 am. **SIFI starts with an orientation, which will be held on Tuesday, August 28, 2018 from 9-12.** The orientation is the first SIFI session. All SIFI participants (except for SIFI online) are required to attend. SIFI sessions continue in the middle of September, a week after students begin placement.