

To: All first time Field Instructors

From: Leslie Crisafulli Kulewicz, LCSW
Assistant Director, Field Education

Re: Seminar in Field Instruction (SIFI) Requirements

Date: June 15, 2017

Thank you for inquiring about the upcoming Seminar in Field Instruction (SIFI). If you are a first time Field Instructor for either MSW or BSW students, you are required to attend the Seminar in Field Instruction concurrently with supervising your first student. SIFI may also be required for Field Instructors who have not completed SIFI at a greater New York metropolitan area school of social work. **24 continuing education contact hours can be earned by SIFI participants who complete all SIFI requirements.**

Field Instructors who supervise graduate students must have an MSW degree from an accredited graduate school of social work, at least three years post-masters supervised social work experience and must be licensed by the state of New York (LM or LCSW.)

Field Instructors of BSW students must have an MSW degree from an accredited graduate school of social work and at least two years of post-masters supervised social work experience.

You must have a student assigned to you in order to take SIFI. Please contact Leslie Kulewicz in the Office of Field Education at 631-444-3147 if you do not have a student.

If you are interested in supervising a student and taking SIFI, but attending in person is a significant hardship due to distance or conflicts with work schedule, please contact me.

Please complete the SIFI Registration form below. In addition, please complete the ***Field Instructor Experience form*** and the ***Field Placement Opportunities form***, which can be found on our website under Field Instructors & Agencies. Our website address:

<https://socialwelfare.stonybrookmedicine.edu/field-education/forms-manuals>.

Additionally, a copy of your NY State license should be submitted along with these forms. These documents can be e-mailed to leslie.kulewicz@stonybrook.edu, faxed to the Field Office at 631-444-6857 or mailed to the School of Social Welfare at the address provided on the registration form.

If you would like to request taking SIFI at a New York City or Nassau County School of Social Work please contact me. We work reciprocally with our sister schools of social work regarding SIFI training and student placement.

SIFI will be offered for the 2017-2018 academic year on Tuesdays from 3-5pm or on Thursdays from 9-11 am. **SIFI starts with an orientation which will likely be held on Tuesday, August 29 from 9-12.** The orientation is the first SIFI session. All SIFI participants are required to attend. SIFI sessions continue in the middle of September, a week after students begin placement. The SIFI calendar will be forthcoming. Feel free to call with any questions.

School of Social Welfare
Stony Brook University
Seminar in Field Instruction (SIFI)
Registration Form

Field Instructor_____LMSW_____LCSW_____

Agency Name_____

Agency Address_____

Telephone#_____

Agency Fax #_____Your Cell Phone #_____

E-mail Address_____

Student's Name and School (if already assigned)_____

The Seminar in Field Instruction is offered on the following days/times. Please check your preference.

Tuesdays 3-5 p.m._____Thursdays 9-11 a.m._____

*If you require accommodation within a New York City or Nassau County SIFI Seminar, please contact Leslie Kulewicz at 631-444-3147 or leslie.kulewicz@stonybrook.edu.

24 continuing education contact hours can be earned by SIFI participants who complete all SIFI sessions.

Please fax or send this form along with the enclosed Field Instructor Social Welfare Experience form, the Field Placement Opportunities form and a copy of your New York State license to:

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School of Social Welfare at Stony Brook
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Stony Brook, New York 11794-8231
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